



SIR ROBERT PATTINSON ACADEMY

EDUCATIONAL VISITS POLICY

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1. Introduction

The Sir Robert Pattinson Academy's Curriculum Policy commits us to providing effective curriculum delivery so that all children reach their full potential with a relevant and engaging curriculum. This is important for all groups of learners. We believe that learning is an enjoyable, lifelong process through which everyone can achieve their potential and exceed their expectations. We challenge and support our students to do their very best by providing an extensive range of learning experiences beyond the statutory requirement.

An essential element of this commitment is to provide a wide range of educational visits to enhance all aspects of our curriculum. Sir Robert Pattinson Academy is committed to inclusion and will include all students in our offsite activities wherever this is reasonably practicable.

Sir Robert Pattinson Academy believes that Academy visits are an important part of the educational, social, physical and personal development of the students. Any educational visit during Academy time:

- must be of educational value and be part of a carefully planned curriculum; and,
- will be suitable for all the students participating.

It is the duty of the Head Teacher and the Educational Visits Coordinator, to ensure that visits contribute to the overall education of the students.

This policy applies to all staff and volunteers involved in organising, running and assisting with offsite / educational visits from Sir Robert Pattinson Academy.

This policy does not apply to work experience placements, or other alternative curriculum provision for which separate arrangements are in place (except in cases where this provision includes educational visits).

2. Roles and Responsibilities

Head Teacher

The Head Teacher will:

- Appoint a competent Educational Visit Coordinator (EVC) who meets the requirements outlined in 'National Guidance' and is fully up to date with the Academy Educational Visit Portal.
- Formally 'sign-off' all visits, confirming competence of staff as required for the planned visit.
- In the event of absence of the Head Teacher, the Deputy Head Teacher, who is identified as Acting Head will have temporary delegated responsibility for approving all visits.

Educational Visits Co-ordinator (EVC)

The role of the EVC is summarised in National Guidance (see also EVC Checklist: The EVC has delegated responsibility for overseeing the arrangements for educational visits.

Visit Leader

The role of the visit leader is summarised in 'National Guidance'. Visit leaders must ensure they have met all relevant requirements of the Leader's Checklist in National Guidance. The Visit Leader has the overall responsibility for supervision and conduct of the visit. To ensure accountability and to avoid potential confusion, a single Visit Leader should be appointed. If this role changes during a visit, a clear handover should be made.

All visits must be planned and recorded on the Educational Visit Portal. Visits must not proceed without approval from the Head Teacher.

3. Risk management

This is an important element of planning for visits. Visit leaders are normally responsible for assessing and managing the risks of visits they are planning – involving where possible /relevant other staff and the young people involved in the visit. Staff should follow advice on risk management included in Health and safety on educational visits, DfE 2018 and National Guidance. Training is also included within the Visit Leader training programme. Advice and support is available from the EVC and other experienced staff.

All everyday activities include inherent risks and Sir Robert Pattinson Academy recognises that experiencing and learning to manage risk within an appropriate framework is an important part of growing up. We aim to have procedures which are effective and proportional to the risks involved in a visit and recognise the important learning opportunities and benefits involved in visits that include inherent risks (for example sports activities and the Duke of Edinburgh's Award). Where activities include inherent risks the following statement should form part of the information to students, parents/carers and staff: "Staff at Sir Robert Pattinson Academy plan and prepare visits carefully and aim to take good care of all participants. However parents/carers must understand that well run activities can still include inherent risks and learning to cope with these sensibly is an important part of education and growing up."

Generic risk assessments may be available for visits previously run in which case the visit leader is responsible for reviewing and modifying these as required, to allow for the specific circumstances of the visit.

Significant factors (not already recorded on a generic RA form or within this policy) must be recorded via:

- A standard risk assessment form (this may include Covid related risk assessment)
- A supplementary note on the visit form
- Or other suitable format agreed with EVC

Where external providers are used they are responsible for risk assessing the activities they provide. Where necessary this should be confirmed on the Provider Form (not required for providers with a Learning outside the classroom, LOTC Quality Badge, <https://www.lotc.org.uk/lotc-accreditations/lotc-quality-badge/>)

4. Visit Categories and Approval

Each educational visit will be categorised A, B or C according to the descriptions outlined below. The oversight and preparation required before a visit can leave will increase with the general risk of the activity. It is the responsibility of the Educational Visit Coordinator (EVC) to allocate the category and ensure there is sufficient oversight of the planning process.

General Description	Notes	Timescales and Governor Oversight
<p>A Visits and journeys with risks similar to that of everyday life. Examples include: historic sites, museums, local walk, theatre, fieldwork in the locality.</p>	<p>A chain of similar visits may be grouped together and pre-approved (e.g. sporting fixtures for the year).</p> <p>Parents/carers must be notified of the visit and given the opportunity to withdraw their child.</p>	<p>Notification given to governing body, via chair.</p>
<p>B Outdoor / adventure activities in more remote areas, having an element of risk. An example would include a walk below 600m altitude or activities in countryside environments.</p> <p>Any visit with an overnight stay, within the UK. Specialised activities requiring a National Governing Body Qualification for leaders/instructors.</p>	<p>Separate approval from parents/carers required.</p> <p>Information evening for parents/carers may be necessary and mandatory if residential.</p>	<p>Approval to be sought at least two months before departure and 1st May the preceding year for residentials.</p> <p>Approval from governors required, via chair.</p>
<p>C All activities in, on, close to water or a school-led activity within the scope of the Adventure Activities Licensing Authority (AALA).</p> <p>All visits abroad or with recognised hazardous activities. Semi-unaccompanied outdoor activities (e.g. DofE treks).</p> <p>Activities with significant health and safety concerns.</p>	<p>Separate approval from parents/carers required.</p> <p>Information evening for parents/carers mandatory.</p>	<p>Approval to be sought at least two months before departure and 1st May the preceding year for residentials</p> <p>Approval from governors required, via chair.</p>

NB: AALA activities include caving, pot-holing, climbing, abseiling, trekking over moorland or more than 600m above sea level and from which it would take more than 30mins travelling time to reach accessible roads, off-piste skiing, canoeing, kayaking, rafting, sailing, windsurfing and other activities as described by the Health and Safety Executive Regulations.

The approval process, must be followed for all Academy trips.

5. Supervision and Staffing Levels

Visit Leader

The EVC will judge an employee's competency and decide whether an individual is suitable to lead an educational visit. The visit leader should have the appropriate qualification/skill, sense of responsibility, organising ability and degree of physical fitness necessary for that particular trip.

Evidently, experience of educational visits and their organisation is important. Staff at the Academy, including both qualified teachers and support staff, are allocated a nominal level of competency on a scale of 1-5 as follows:

Level	Description and Criteria
1	Has not been on an educational visit before, or has been on an educational visit in a supervisory role but demonstrated poor judgment.
2	Has attended an educational visit, supervising students or shadowing other staff. QTS is sufficient for this level. May have acted as visit leader, but such trips experienced issues or problems that could have been prevented or handled more positively.
3	Has acted as visit leader on one or more educational visits. These have been organised effectively with few issues or problems, or where there were, these were dealt with positively.
4	Has acted successfully as visit leader on a Category B residential or Category C visit. There were few issues or problems experienced.
5	Has acted as leader on Category C visits. Demonstrated ability to deal sensitively and sensibly with problems and issues as they arose.

It is the duty of the EVC to maintain records of the supervision level of staff at the Academy. Staff joining the Academy should discuss and agree with the EVC a level appropriate to their experience. The level is taken to be a guide and, while it should be noted that exceptions may be made, it is expected that:

- to lead a Category A educational visit, an individual must be allocated as Level 2;
- to lead a Category B or C educational visit, an individual should be allocated as Level 3; and,
- to lead an overseas visit, an individual should be allocated as Level 4.

An adult in the party should have knowledge of the area to be visited and all should be aware of emergency procedures for use in the event of any untoward occurrence.

Other Adults

It would be unusual for non-Academy staff to be used as additional supervision on educational visits, D of E apart. However, volunteers may be used where it is deemed reasonable by the Educational Visits Coordinator. Where this is to be the case, volunteers should be vetted by submitting an application for including 2 references, followed by a DBS check, the cost of which will be met by the Academy. It is the EVC's duty to ensure suitable briefing or training is in place, as for all other supervising adults.

All adults should be made aware of the standards of behaviour expected by the Academy; behaviour should at all times be in keeping with the ethos of the Academy and comply with all relevant policies and protocols. It is never appropriate to drink alcohol when attending as a member of staff supervising students on an educational visit.

6. Staffing

Overall Staffing Ratios

It is essential that the safety of all students and staff is considered as a matter of prime importance; safety must never be compromised. Suggested minimum levels of staffing are as follow

Cat A Visits	1:15 with a recommended minimum of two staff
Cat B Visits	1:12 with a minimum of two staff
Cat C Visits	1:10 with a minimum of two staff

Note that there are no fixed ratios; these are only suggested minimum levels of staffing which will, under most normal circumstances, be suitable. It should be noted that there are many variables that may govern the appropriate staffing ratio for a particular visit or activity. Where the risk assessment shows that there are increased risks, it is reasonable to mitigate against these by increasing the level of supervision. Please see Appendix 2 for specific Duke of Edinburgh ratios.

Exceptions are only possible for Category A visits within a 10 mile radius where there is first aid cover at the destination. However, it is recognised that two staff as a minimum is recommended and necessary for all Category B and C visits.

As an example, a trip to another local school for a sporting competition requires eight students to travel by mini-bus; there will be first aid cover at the school which is in Lincoln. There will be more qualified staff at the destination, as it is another school. It might be reasonable under these circumstances for one member of staff to supervise.

Male and Female Supervision

There is no requirement by the Academy for an educational visit, with students of both genders in attendance, to have both male and female staff as supervisors. However, this is recognised as good practice; there may be occasions, for example, when a student has a personal problem about which they would feel more comfortable discussing with a staff member of the same sex. Where the supervising adults are likely to be of one sex only, which is most likely on small trips, it is generally recommended that this be communicated to parents/carers that this is to be the case. The parents/carers can then make an informed decision about whether they wish their child to take part in the visit.

Students with Identified Behavioural Issues

Students will not be excluded from an educational visit solely on the basis of their behaviour. There are certain circumstances, however, where a student's participation in any educational activity, including educational visits, has the potential to endanger themselves or others. The Academy will endeavour to make any reasonable adjustments necessary in line with the latest Equality Act legislation. For example, attempts may be made to increase the level of staffing and supervision, especially for this student. If this is not possible or reasonable then their participation may have to be reviewed. The final decision will be with the Head Teacher.

Special Educational Needs

No student shall be excluded from an educational visit as a result of them having an identified special educational need, nor shall they be denied the opportunity to take part on the basis of any other characteristic. The Academy complies with, and fully supports, the relevant equality legislation.

Where a student has a dedicated adult as part of their education plan and it is important for this person to attend, the staff member will not be counted in the overall number of supervising adults; they may not be able to supervise others at the same time as their identified student.

Direct and Remote Supervision

Direct supervision is where staff have, for the vast majority of the time, direct sight of students.

Remote supervision is where students may not be in direct sight of staff but the supervising adults are within reasonably close proximity. It is important that students know at all times where the staff members are and are aware of a rendezvous point if they become separated from the party. The fact that students will not be directly supervised at all times should also be communicated to parents/carers. Students should remain in pairs as a minimum.

Where supervising adults may not be in close proximity at all times, for example on Duke of Edinburgh treks, careful planning must be put into place to minimise the risk to students. Staff must be suitably qualified and students must have undergone sufficient training so that risks are minimised. As an example, on exchange visits, students may be staying with host families. This is acceptable as long as the Academy has been assured that the host school has selected suitable families and emergency contact procedures have been shared with all who may have need of them.

First Aid Cover

Ideally, every visit should be accompanied by a member of staff with a current first aid certificate. However, this will not always be possible but, at the very least, first aid cover will be available at the destination.

For Category B or C visits, a fully trained first aider must be included in the party.

7. Planning

Communication with Parents/Carers

Parents and carers must always be told where their child will be at all times.

For any residential visit and all Category C visits, an information evening will be held at the Academy so parents/carers have the opportunity to ask questions and hear about the planning of the event. At this meeting up to date medical information and contact details should be collected.

Advance Notice of Visits

A list of visits planned for each year group will be published, along with the previous year's cost or the current projected cost, so that parents/carers have the opportunity to plan expenditure over the course of their child's schooling.

Financial Planning and Places

Whilst activities should not be planned to make a loss and should not proceed if this is likely, no child will be excluded from an educational event by reason of inability to contribute towards the cost. Please note the policy on charging (F19) and the pro forma letter. Requests for financial support should be directed to the visit leader and Director of Achievement for the Key Stage. The visit leader should not attempt to action requests for support, nor promise anything to parents/carers, but should instead pass requests directly onto the Senior Leadership Team.

Insurance Cover

Insurance cover must be obtained for each student; this is available through the Academy's insurance policy and the charge for this should be planned into the costings of the visit. Where a visit is being organised by an external agency, the finance office should check that the level of insurance provided is sufficiently comprehensive.

Allocating Places

It may discriminate against parents/carers who cannot immediately find a deposit amount, and against those who may read the letter late, if places are advertised on a first-come, first-served basis. As such, the Academy will never allocate places on an educational visit on these grounds. Instead, where places on a visit are limited, the number of spaces and a closing date will be advertised. If necessary, a ballot will be held to randomly assign trip places.

Overseas Visits

Students and their carers must be advised of overseas visits a suitable period of time in advance; this is especially important as a number of vaccinations are recommended by the Foreign and Commonwealth Office (FCO) before travelling to other countries. This includes travel to nearly all European countries, so health and travel advice should be carefully checked and communicated to parents/carers in a timely fashion. Students may need to book vaccinations; these may need to be administered many months before travel.

The Academy will not take students to an area of the world against which the FCO recommends travel. Where the circumstances in the destination country decline between booking and travel, the visit leader will liaise with the EVC and Head Teacher to decide upon a course of action; this may include changes to the planned itinerary, cancellation or no necessary action. Parents/carers will be kept informed at all times and always have the right to withdraw their child. However, the Academy cannot guarantee the return of monies paid, although it will make every effort to return funds to parents/carers wherever possible.

There must be access to a translator or fluent speaker of the local language at all times although it is acknowledged that this may not be one of the Academy's staff.

External Providers

The Academy will look for the Learning Outside the Classroom (LOtC) quality badge and School Travel Forum (STF) assured member status when planning educational visits; programmes from such providers will generally be preferred. It is normal practice to locate suitable providers to deliver category B and C visits. All Adventure Activities Licensing Authority (AALA) activities must be delivered by a provider with a current AALA licence. This will include the delivery of the Dof E expeditions (see appendix 2).

The Academy will support self-led visits if the visit leader and other staff are judged to be competent, the visit has been planned in detail and recommendations within this policy and supplementary guidance issued by the EVC have been followed.

On Trip Procedures

Where they have one, students may bring their mobile phone on any educational visit. This will provide them with a form of emergency communication in the event that they become lost or separated from the main party. Appropriate use guidance should be shared with students and parents/carers prior to the trip. In the case of D or E trips, the mobile phone may need to be secured to ensure it is not used unless in case of emergency.

The trip leader should take one of the Academy mobiles with them, so that the Academy, other staff on the trip and the students can contact them in an emergency. These telephone numbers will be retained only for the duration of the visit and destroyed in accordance with our procedures for data protection.

Staff should also ensure they have the **emergency procedure card** which details what to do in case of an emergency with them at all times. These are available from the EVC.

Students and other staff on the visit should be provided with a **trip information slip** that provides:

- the Academy main switchboard number;
- the Academy mobile number that the visit leader holds; and,
- a reminder of the rendezvous point(s) and time, if appropriate.

Staff should not, under any circumstances, supply their personal mobile number to students.

Educational Visit Pack

Appropriate first aid equipment and other emergency supplies should accompany the group. The contents of this kit should include:

- A small number of tampons and sanitary towels.
- Wet wipes.
- Basic first aid supplies.

Packs can be collected from the medical room.

Clothing

Students should normally wear Academy uniform for day visits, except where other specialist clothing is required. For other visits, students should wear suitable smart clothing.

Emergency Procedures and Information

The visit leader and other accompanying adults must be familiar with the emergency contact procedures. Where possible, each supervising adult should be responsible for a named group of students; they will check their attendance at key points and be first point of contact for them.

Relevant up to date information about the child's health, and an emergency contact number for the parent/carer of each student, along with mobile phone number of the student (if possible) should be immediately available to the member of staff responsible for the group.

Resources for use in emergency include access to a mobile phone, emergency funds and, where appropriate, the location of a local hospital or medical practice.

It is the responsibility of the trip leader to ensure that the party has taken with them the emergency contact details and medical information for each participant and that this information is kept secure but accessible for the duration of the trip. This information is clearly confidential and subject to Data Protection regulations; it must be returned to the Academy for shredding after the completion of the trip.

8. Wider Impact on the Academy

Students Remaining in the Academy

The students who may remain in the Academy should not be disadvantaged and their education should continue. Cover work should be prepared for any member of staff who is taking part on a trip; this work should not be seen to be time filling; the expectation is that meaningful work will be set. Students should continue to make progress.

Students Missing Lessons

Students must be told by the teacher organising the visit that they are to see each teacher of a class that they will miss and discuss any catch-up work that is necessary. Students should see them at the earliest convenience and not wait for their next lesson.

It is not for the class teacher to object to their absence at the point at which the student speaks to them; students must not be put in a difficult position. The expectation is that an issue will be discussed between members of staff.

Evaluation and Review

The visit leader must evaluate the visit on return to the Academy and report any accident, incident or near miss.

It is also expected that the trip leader will write, or arrange for a participant to write, an article about their experiences which is suitable for inclusion on the Academy website and in the newsletter. Where possible, photographs should also be included

9. Leadership

Training

The Educational Visit Coordinator will undertake training as part of their induction. This will be renewed every three years.

The Educational Visit Coordinator will train new visit leaders, as appropriate. Newly qualified teachers, and those who join the Academy will have a brief introduction to the Academy's procedures and be signposted to those who can provide further information.

Quality Assurance

The educational visits programme will be monitored by the EVC; it is important that all visits contribute to the overall development of students and is a planned part of their curriculum. The governing body will monitor the quality of educational visits, by use of any or all of the following tools:

- Analysis from the Academy Educational Visits Portal
- examining visit forms
- risk assessments and other documentation
- written and verbal feedback on the planning of visits by external experts
- attending a sample number of visits and providing feedback
- a short annual written evaluation report from the EVC identifying the number and types of visits, key areas of strength and development points
- feedback from parents/carers, students and staff
- all accidents and near misses must be recorded as outlined in the Academy's Health and Safety Policy

Further Information and Other Relevant Policies

The following policy statements, which may affect the planning and running of educational visits should be read in conjunction with this policy. This is not an exhaustive list.

Visits Handbook
Charging Policy
Curriculum Policy
Health and Safety Policy
Equality Policy
Safeguarding Policy
Code of Conduct
Business Continuity Plan
Pupil Premium Strategy

10. Appendices

Appendix 1: Sample Letter Text

Please read carefully and include statements appropriate to the educational visit.

Dear Parent/Carer

A visit has been arranged to <place/event> for <student group/year> on <date>. We will depart from the Academy at <start time> and return at <end time>. Please ensure that your child arrives and is collected promptly.

Whilst in <place>, there will be an opportunity for students to <*****>. During this time, students will not be directly supervised although staff will be available. For their own safety students should stay in pairs or small groups during this part of the day.

The total cost of the trip per student will not exceed <amount>; in order to run this activity, the Academy needs to raise the necessary funds. A voluntary contribution of this amount is requested; children will not be treated differently according to whether or not any contribution has been made. If insufficient contributions are received, however, please note that this visit may not be able to take place. If you are in receipt of certain benefits there is the possibility of some financial support. Please contact XX in confidence if you would like more information. Any deposits, of <amount> need to be received by <date>, with the remaining balance by <due date>.

The Academy has provisionally booked <number> of places for this visit; in the event that the trip is oversubscribed by <date>, places will be allocated by random lottery. If your child is unsuccessful on this occasion, any deposit will be returned to you in full.

A number of vaccinations are recommended for travel to <country>, including <X, Y and Z>. We advise you to consult your doctor and arrange for any necessary vaccinations to be administered; some of these must be actioned many months in advance of travel so an appointment at your earliest possible convenience is highly recommended.

If you would like your child to participate in this event, please complete and return the slip below by <date> and make sure that you have advised us of any relevant medical conditions. Should you require any further information, please do not hesitate to contact me.

Yours faithfully
<Visit Organiser>

Visit to <location> on <date>. Please return to <Visit Organiser> by < due date >

I should like my son/daughter_ of Form to take part in the visit to <place>. I enclose a contribution of . Please make cheques payable to Sir Robert Pattinson Academy Private Fund. I understand that, in the event of the visit being oversubscribed on <due date>, participation will be determined by drawing lots. After this date, I acknowledge that it may not be possible to return the deposit if he/she withdraws.

I have already informed the Academy in writing of all relevant medical conditions and will update this in the event of changes.

Signed: (Parent/Carer)
Date:

Appendix 2: The Duke of Edinburgh's Award

The Academy is the Licensed Organisation for The Duke of Edinburgh's Award. The guidelines in this document must be used when managing expeditions and other activities relating to The Duke of Edinburgh's Award.

Responsibility for Safety

The Head Teacher, via the Educational Visits Coordinator, is responsible for ensuring that teachers are fully qualified and experienced and hold the relevant National Governing Body (NGB) qualification for work in the outdoors.

The qualified and experienced leader has full responsibility for the safety of the young people whilst out on expedition. Suitably experienced and competent assistant leaders and other adults should work under the direction of the group leader and must be competent in the task they are asked to undertake.

Notification/Approval Procedures for Expeditions

All Duke of Edinburgh's Award (DofE) expeditions are regarded as 'adventurous' and require Academy approval.

In addition, if groups venture into Duke of Edinburgh's Wild Country Areas then the appropriate Network Coordinator must be notified in line with the following guidance:

- Ventures that are fully accompanied do not need to notify the Wild Country Network Coordinator.
- Ventures that are unaccompanied for part of the venture or wholly unaccompanied, (practice or qualifying) do need to notify the Wild Country Network Coordinator.
- Notification needs to be received 6 weeks prior to the venture if assessment is required or 4 weeks if assessment is not required. Route cards and route tracings must accompany the Green Notification forms.
- A local pre check of the group is required approximately 2 weeks before qualifying ventures to confirm the competence of the group. The High Pennines and Durham Dales Wild Country Assessor Network will carry this out.

Those organising expeditions need to be aware of the conditions and guidance in the Duke of Edinburgh's Award Handbook, Programmes File and Expedition Guide. Details of the Wild Country Expedition Areas and Co-ordinators appear on the Duke of Edinburgh website www.dofe.org. Any One Point establishments requiring further DofE advice can contact the DofE Officer on 03000 260515.

External Expedition Organisers.

For Silver and Gold expeditions due to the nature and location of these trips, an external body will be responsible for delivery of this stage. The external body must have qualified staff holding the relevant NGB level of award appropriate for the trip.

All certifications of the trip leader/s must be presented to the Educational Visits Coordinator prior to any expedition being permitted to run.

- DofE Expedition Leader Validation
- Open country (Bronze / Silver) – previous below 600m
- Wild Country (Silver / Gold) – previous above 600m

Background

Historically all local authorities have to ensure compliance with a number of different standards and licences, including Offsite Activity legislation, DofE Operating Authority Licence and Adventurous Activity Licencing Association (AALA). It is now a requirement of Sir Robert Pattinson Academy as its own licence holder to ensure all staff leading the expeditions are qualified to do so via NGB awards.

National Governing Body (NGB)

For land based ventures there are 2 main national governing bodies which offer training courses for leaders. Sport Leaders UK deliver the Basic Expedition leader award (BEL), and Mountain Training offer Walking group leader (WGL) and Mountain Leader Summer and Winter (MLS/W). Essentially these are training and assessment courses, with emphasis put on candidates committing personal time to gain logged day walks.

The process for the WGL and MLS/W: candidates log personal walking commitment (minimum 1 year experience) -> attend training course (3 or 5 days) -> consolidation period with more logged walks -> attend Assessment course (3 or 5 days).

The process for BEL award: candidates attend training course of minimum 127 hours -> consolidation period (minimum 8 logged walks) -> attend assessment course (20 hours).

These courses are nationally recognised, and are valid as long as a current first aid certificate is held (duration differs depending on award).

All expeditions that go out under the DofE banner need to be supervised by qualified and competent members of staff. **The table below** details the group / staff ratios that must be adhered to.

For further information about group / staff ratios, or to access training guidelines please contact your Educational Visits Coordinator.

Activity qualifications	Maximum Group Size	Minimum ratios	Minimum
Non-Wild country	14 young people Max 2 groups	At least 1 accredited/ qualified adult and 1 competent adult	County accreditation / BEL
Wild country 600m-	14 young people Max 2 groups	At least 1 accredited/ qualified adult and 1 competent adult	County accreditation / BEL
Wild country 600m+ (training)	10 young people Max 2 groups	At least 1 accredited/ qualified adult and 1 competent adult	County accreditation / Walking group leader / Mountain Leader
Wild country 600m+ (practice / qualifying)	12 young people	At least 1 accredited/ qualified adult and 1 competent adult	County accreditation / Walking group leader / Mountain Leader
Assessment/ Qualifying venture	12 young people Max 2 groups	At least 1 accredited/ qualified adult and 1 competent adult	County accreditation / Walking group leader / Mountain Leader

Accredited / Qualified Adult

The list below shows the requirements and extent of all qualifications that are recognised within Sir Robert Pattinson Academy.

- Basic Expedition Leadership Award (UK Sports Leaders) Duration of Award: Indefinite subject to current practice
First Aid Requirements: Minimum 6 hour / 1 day assessed course

Season: Anytime of the year in temperate weather conditions (without snow/ice)

Acceptable terrain: To operate in open uncultivated, non-high mountainous or remote country known as upland, moor, bog, fell, hill or down. Usually below 600m in altitude.

- Walking Group Leader Award (Mountain Leader Training UK) Duration of Award: Indefinite subject to current practice
First Aid Requirements: Minimum 16 hours / 2 day assessed course

Season: Anytime of the year in temperate weather conditions (without snow/ice)

Acceptable terrain: To operate in open uncultivated, non-high mountainous or remote country known as upland, moor, bog, fell, hill or down. Areas of remoteness that are easily exited. Non rocky or steep terrain.

- Mountain Leader Award—Summer (Mountain Leader Training UK) Duration of Award: Indefinite subject to current practice
First Aid Requirements: Minimum 16 hours / 2 day assessed course

Season: Anytime of the year in temperate weather conditions (without snow/ice)

Acceptable terrain: To include remote high mountainous terrain.

For further information on Outdoor National Governing Body Awards—www.mltuk.org or www.sportleaders.org

All DofE Expedition / Ventures should use corridor routes rather than going over mountain summits.